

# **NOTICE**

Dear parents/Guardians,

We need your co-operation to mould, build and form our children to become better human beings. So, we require your support and help with regard to the following:

1. **Discipline**- St. Mary's institutions all over the country are known to be disciplined and diligent. We want to instill the sense of discipline and diligence in these young minds too. so:
  - a. Students are expected to arrive at the school on time. (refer to pg-15 of students Hand book-Diary)
  - b. Coming in proper- clean uniform is a must. (refer pg-16 of students Hand book)
  - c. Students are strictly prohibited from bringing mobile phones, I-pods, cameras and other electronic gadgets to school(refer pg-21 of students hand book) if found, they will be confiscated and not returned. Wrist watches are discouraged.
  - d. Students should refrain from using social networking sites too much during free hours at home.
2. **Academics**
  - a. A regular study habit is essential. Self study should be emphasized.
  - b. Parents are required to check the diary regularly and counter sign on any note sent by the teacher/office staff.
  - c. Parents have to collect Report cards given at the end of each term during the scheduled P.T meetings, failing which their ward may not be allowed to attend regular classes. If there are certain unavoidable circumstances, the parents have to inform the class teacher/school office.

In our endeavour to promote academic and personal development of our students, I am happy to announce that we have a counselor in our school. If you intend to avail counseling for your child, with regard to issues of development problems or environmental conditions or emotional challenges affecting him/her, you can inform the class teacher in writing. We would be happy to guide/mentor/counsel them and help to overcome their hurdles and difficulties.

**Let us be together in this endeavour to make our children “men and women for others”.**  
**Warm regards and God Bless.**

Principal



